

JOB TITLE: Finished Goods Supply Chain Manager
Department: Production Department
Reports to: EVP and CEO
Salary Range: DOEE
Date: 5/14/18

Position Description: The FG Supply Chain Manager will be involved in procurement, movement, storage of Finished Goods from the delivery point of plant to the point of sale. This role will lead the supply chain (e.g. purchasing raw material, placing manufacturing orders with sister company to meet sales demands on time within the maximum/minimum budget limits and logistics) implementation of strategies, policies, procedures, and compliance activities to ensure that all organizational and demand management objectives are met. This role will also lead implementation of new procurement and logistics process and ERP excellence initiatives, including resource allocation; organization structure; leadership; supply chain systems and techniques for improved efficiencies. This role will optimize the planning contributions to service, assets and costs to support the demand of the business with the optimal balance of flexibility and efficiency.

Responsibilities:

- 1) Responsible for both strategic and tactical management of Finished Goods Logistics related initiatives and projects and ensuring that projects are delivered to scope, on time and on budget
- 2) Design models for use in evaluating logistics and business processes
- 3) Develop project plans: scope, requirements, schedules, communication plans, risk logs, and any other project documents
- 4) Develop standard operating procedures and ensure stakeholders are informed and trained. Include sustaining processes
- 5) Efficiently facilitate project meetings to manage action items and ensure the project stays on schedule
- 6) Effectively collaborate with stakeholders across regions and corporate for Finished Goods Logistics initiatives and programs
- 7) Produce technical documentation including work instructions where applicable
- 8) Contribute to strategic planning and decision-making at senior management level to develop and implement procurement, sourcing and logistics strategies that are aligned with the business objectives,
- 9) Establish and manage effective logistics and warehousing practices
- 10) Establish and manage effective production planning in conjunction with Demand Management. Establish supply schedule and deliver on same based on developed metrics
- 11) Coordinate contacts (day-to-day) with suppliers scheduling inbound deliveries
- 12) Manage and establish KPIs to monitor Demand Control Process
- 13) Responsible for Supplier Qualification and supplier development, Facilitate recovery plans from underperforming suppliers and ensure its implementation
- 14) High proficiency in usage of project management tools, develops mechanisms for monitoring project progress and problem solving with line managers and other manufacturing leaders.
- 15) Performs any other related duties, as may be required by manager.

Requirements:

- Minimum MBA Degree in related field required.

- Minimum 4 years experience in air freight, supply chain, planning, logistics operations or other logistics related functions in a packaged consumer goods industry required.
- Project freight experience a significant plus.
- Excellent knowledge of logistics program management including previous experience working with supply chain and a thorough understanding of best practices.
- Highly competent communicator who can successfully interact with cross functional teams, sponsors, management and business partners.
- Proven ability to identify project objectives and project approach to achieve business needs.
- Effective negotiation and interpersonal skills.
- Strong analytic and problem-solving skills.
- Solid understanding of supply chain operation
- High level of accuracy and strong attention to detail
- Ability to prioritize tasks based on business requirement
- Efficient in supervising, training, and reviewing performance of subordinates.
- ERP Implementation a must.

Job Status & Full time/ Exempt M-F; 9 am to 6 pm

Schedule:

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to occasionally alternate between sitting and standing positions. The employee frequently is required to reach with hands and arms, use hands and fingers to handle controls, computer and mouse; talk and hear. The employee is occasionally required to walk, stand, stoop, and lift as required to file documents or store materials throughout the work day. Specific vision abilities required by this job include close vision and the ability to adjust focus. Proper lifting techniques required. May include lifting up to 15 pounds for files, computer printouts on occasion.

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